

KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS  
BOARD MEETING MINUTES  
December 2, 2022

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, December 2, 2022 at 10:00 a.m. online via Zoom video communication platform and at 500 Mero Street, Frankfort, Kentucky.

MEMBERS PRESENT

Tim Cesario, Chair  
David Gearheart  
Stephanie Raglin  
Leon Heaton  
Karyn Hascal  
Robert Durham  
Bruce Dudley

DEPARTMENT OF PROFESSIONAL LICENSING

Kristin Lawson, Commissioner  
Tasha Stewart, Section Supervisor  
Miranda Guarnieri, Board Administrator  
Daniel Leffel, Board Attorney  
Lisa Traylor, Board Administrator

OTHERS IN ATTENDANCE

Richard Helton  
Candance Brunyate

MEMBERS NOT PRESENT

Karyn Hascal

CALL TO ORDER

Mr. Cesario called the meeting to order at 10:07 a.m.

MINUTES

- Mr. Heaton made a motion to approve November 4, 2022 Board meeting minutes. Ms. Raglin seconded and the motion carried unanimously.

DPL REPORT

Commissioner Lawson stated that starting next year, DPL will no longer be utilizing the google drive for application review. We will be training Board and staff to use Teams with our ky.gov email addresses.

OLD BUSINESS

- Mr. Heaton made a motion to nominate Mr. Cesario to continue as chair. Ms. Raglin seconded and the motion carried unanimously.
- Mr. Heaton made a motion to nomination Ms. Hascal as Board vice chair. Ms. Raglin seconded and the motion carried unanimously.
- Mr. Cesario appointed Mr. Dudley to the complaints committee.
- The Board awarded Candance Brunyate as our counselor of the year. MS. Brunyate and her supervisee, Mr. Helton were at the meeting to accept her award.
- The Board will continue to look for new systems to replace eServices.

NEW BUSINESS

- The date of the supervision training course has been changed to December 14, 2022 due to a scheduling conflict. Mr. Cesario will teach the training in Morehead at that time.

REGULATIONS COMMITTEE

- Ms. Raglin made a motion to move forward with Mr. Leffel's proposal that the Board change the statute instead of a regulation change. Mr. Heaton seconded and the motion carried unanimously. Mr. Heaton and Mr. Cesario will find a lobbyist.

REVIEW COMMITTEE

- The review committee approved all the refunds.

COMPLAINTS

Mr. Leffel spoke on the complaints committee. MR. Gearheart made a motion to approve Mr. Leffel's recommendation and Mr. Heaton seconded the motion. The motion then carried unanimously.

LEGAL COUNSEL REPORT

- Mr. Leffel makes notion that he encourages the Board to use the ky.gov email address. This will help with open records requests and other Board related requests. Make full use for ky.gov email.

- Mr. Gearheart made a motion to enter closed session to include Board Counsel and the Board Administrator pursuant to KRS 61.810(1)(j)(k) for application review. Motion seconded by Mr. Heaton, carried. The Board entered closed session at 10:26 a.m.
- Ms. Raglin made a motion to enter back into an open session. Mr. Durham seconded and the motion carried unanimously

#### APPLICATION REVIEW

- Mr. Heaton made a motion to approve the paper applications. Mr. Durham seconded the motion and the motion carried unanimously.
- Ms. Raglin made a motion to approve the online submission. Mr. Heaton seconded the motion and the motion carried unanimously.

#### TRAVEL

Ms. Raglin made a motion to accept travel and Mr. Gearheart seconded the motion. The motion carried unanimously.

#### NEXT MEETING

Friday, January 6, 2022, at 10:00 a.m.

#### ADJOURN

Mr. Gearheart made a motion to adjourn at 12:54p.m and Mr. Durham seconded the motion and the motion carried unanimously.